**MILLS50 MAIN STREET DISTRICT**

**BOARD OF DIRECTORS MEETING MINUTES**

**February 21, 2012**

*OUR MISSION: Our purpose is to foster Orlando's most diverse neighborhood
by stimulating business, creating a walkable community and
promoting our creative culture.*

Attending Board Members:

 Byron Price – Vice-Chair Eric Moose

 David Bernatavitz Jeff Thompson

 Richard Forbes Joanne Grant – Executive Director

 Brighid Williams

1. **Call to Order** – 6:09 pm by Byron Price, Vice Chair
2. **Establish Quorum** – Quorum established
3. **Approve minutes from 01/10/11** – Jeff moved; David seconded. Vote taken. Motion passed.
4. **Committee Chair Reports**
	1. Promotions – Brighid reported on the Dragon Parade Lunar New Year Festival, stating that OPD determined between 2500-3000 people along the parade route. The event netted over $8000, with Mills 50 receiving 15% of the net proceeds. Plans are already underway for next year’s event. She reminded the Board of upcoming events and the need for volunteers: Saturday, March 17 – St. Patty’s Pub Crawl and Saturday, March 24 – GreenFest.
	2. Economic Restructuring – no report
	3. Design – Jeff reported that the Committee would be walking the district on Saturday, February 25 to determine the locations (OUC poles) for additional banners. We will be having a GreenUp on Saturday, March 10 to trim the palms and clean up the beds. Volunteers will meet at 9 am at the corner of Mills & Marks behind Amy Rossi & Associates Allstate Agency. Jeff commented on the twelve planters, which Danny Rodriguez, one of our art box artists, painted with the Mills 50 logo. Five (5) additional utility cabinets will be painted in the next few months. Students from Lake Highland Prep art club will paint the cabinet at Lake Highland & Marks; students from Ferncreek Elementary will paint the cabinet at Ferncreek & Oregon. Commissioner Sheehan will paint a cabinet as well as Tiffany Beasie (an artist selected for the first art box project). We have asked them to submit their concepts/ideas. Jeff also gave a brief overview of the Lymmo project and the Lynx bus shelters.
	4. Organization – no report

Jeff moved and Brighid seconded to accept the committee reports. Vote taken. Motion passes.

1. **Treasurer Report** – Joanne presented the Treasurer’s report in Wendy’s absence. Richard moved and Jeff seconded to accept the Treasurer’s report. No discussion. Vote taken. Motion passes.
2. **Executive Director Report –** Joanne distributed copies of her January report. Davidmoved and Jeff seconded to accept the report. No discussion. Vote taken. Motion passes.

1. **Old Business**
	1. Committee Chairs – no report.
2. **New Business**
	1. New board member – Michael Provenzale, an attorney with Lowndes Drosdick Kantor Reed attended the meeting. He and his wife live in Mills 50 and want to become more involved in the organization. He previously submitted an application. Jeff moved and Brighid seconded to approve Michael’s board application. Vote taken and motion passes unanimously. Welcome, Michael!!!
	2. 990 tax filin**g**
		1. Joanne reported that the Mills 50 taxes have been prepared and filed by HMS CPA, a company which has quite a few non-profit clients. Total cost: $850 (a savings of $2000 over last year).
		2. Recommendations – Joanne reported that Nina Margio of HMS recommended that the Mills 50 Board adopt the following policies, as advocated by the IRS:
			1. Conflict of Interest policy
			2. Compliance policy
			3. Document retention/destruction policy

 Joanne asked Michael Provenzale to review the policies for discussion and possible adoption at the March meeting. Joanne also asked Michael to review the Mills 50 By-Laws, so we can increase the number of Board members in the future.

* 1. Chair status – Byron will call Micheal to discuss.
1. **Open Floor**
2. **Adjourn – Moose moved & Michael second to adjourn. Vote taken. Passes. Meetng adjourned at 7:03pm.**

**NEXT BOD MEETING: TUESDAY, March 13, 2012**

**Upcoming EVENTS:**

**Green Up – 3/10**

**St Patty’s Day Pub Crawl – 3/17**

**GreenFest/Truckload sale - 3/24**